

# How It Works

## It is simple...

1. Complete the application
  2. Get your flight school to complete their section
  3. Submit to Virginia Department of Aviation
  4. Become selected for the scholarship and return the scholarship agreement letter
  5. Submit proof of completion of FAA Written Exam and/or flight hours
  6. Provide receipts from flight school and Commonwealth W9
  7. Receive a reimbursement check
- **For private pilot licenses or certified flight instructor endorsements only**
  - **May be used once for a Private Pilot's License and once for a CFI endorsement**
  - **Must be used at a Virginia flight school**
  - **Must have a current FAA medical certificate and a student/pilot certificate**

**Reimbursement  
may only be for instruction done after  
being accepted into the program**



# BACKGROUND

The Chad Weaver Aviation Scholarship Program is dedicated to a friend and colleague of all those who call airports home.

Born in Virginia, Chad was a lifelong lover of aviation who earned his pilot's license while working as an engineer for an industrial factory in Oklahoma. Chad moved back to Virginia and, after a year working for the Virginia Department of Transportation, he became a member of the Airport Services Division at the Virginia Department of Aviation.

Over the course of his life, Chad owned several aircraft, but was best known for his yellow Acro Sport II that was hangared at New Kent County Airport (W96).

Chad was an avid restorer of vintage American cars, an aviation photographer and an alumnus of North Carolina State University (NCSU).

Chad enjoyed teaching youth and adults about aviation and this scholarship program is designed to help do that in his honor.



### Return completed application to:

Virginia Department of Aviation  
Chad Weaver Aviation Scholarship Program  
5702 Gulfstream Road  
Richmond, Virginia 23250

### Applications can also be sent to:

Email: [anthony.sotelo@doav.virginia.gov](mailto:anthony.sotelo@doav.virginia.gov)  
PH 804.774.4634

## CHAD WEAVER AVIATION SCHOLARSHIP PROGRAM

The Virginia Department of Aviation (DOAV) offers residents \$1,000 to complete ground school, take flight lessons, or do both! Scholarships are available to those seeking their private pilot's license or their certified flight instructor's endorsement at any Virginia flight school.



## 2024 - 2025



# SCHOLARSHIP APPLICATION

**In order to be reimbursed, students selected for the program must submit:**

Scholarship Amount: \$1,000 (Must be a Virginia resident)

## Applicant information (please print):

Name: \_\_\_\_\_ Phone: (     ) \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street City State Zip

Email: \_\_\_\_\_ Pilot Certificate #: \_\_\_\_\_

Date of current FAA medical exam? \_\_\_\_\_

Describe your goals in aviation (attach documents if needed): \_\_\_\_\_

## Flight School information (please print):

Name of Flight School: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: (     ) \_\_\_\_\_

Email: \_\_\_\_\_ Airport: \_\_\_\_\_

## Flight School Certification (please print):

I hereby certify that (student name) \_\_\_\_\_ has started  
ground school/flight training for (check one): ☐ **a Private Pilot's License** OR a ☐ **CFI**  
with \_\_\_\_\_ on \_\_\_\_\_  
(name of flight school) (date of enrollment)

Instructor's Name: \_\_\_\_\_ CFI Number: \_\_\_\_\_

Instructor's Signature : \_\_\_\_\_ Date: \_\_\_\_\_

**Authenticity Certification:** *To the best of my knowledge, I hereby certify that the above information is correct.*

**Applicant signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Must be 18 to sign. If under 18, a parent or legal guardian must sign.**



## FOR GROUND SCHOOL ONLY:

1. A request for reimbursement and copy of the approval agreement.
2. Copy of the certificate confirming the FAA Written Exam has been successfully completed between the time of acceptance into the program and the date of reimbursement request.
3. Receipt for the cost of ground school. If less than \$1,000.00, the student will be reimbursed for actual costs of ground school.
4. A Commonwealth of Virginia W-9 form (available on the Virginia Department of Aviation's website).

## FOR FLIGHT TRAINING OR FLIGHT TRAINING AND GROUND SCHOOL:

1. A request for reimbursement and copy of the approval agreement.
2. A copy of the certificate(s) confirming the FAA written exam has been successfully completed between the time of acceptance into the program and the date of the reimbursement request.
3. Copy of the student's logbook page showing that flight training was taken, in an aircraft, between the time the applicant was accepted into the program and the date of the reimbursement request.
4. Receipts for ground school and/or flight training (at least 1 receipt from the flight school listed), totaling at least \$1,000, dated between the time the applicant was accepted into the program and the date of the reimbursement request.
5. A Commonwealth of Virginia W-9 form

**ALL REIMBURSEMENT REQUESTS MUST BE SUBMITTED BY DATE ON SCHOLARSHIP AGREEMENT**