



Virginia Aviation Board Meeting Minutes

The Virginia Aviation Board held a meeting on Friday, August 15, 2025, at The Hotel Roanoke and Conference Center, 110 Shenandoah Avenue NE, Roanoke, VA 24016. The meeting documents and presentation materials are available on the Virginia Department of Aviation's website, www.daov.virginia.gov.

MEMBERS

Randall P Burdette, Chairman	Present
Mark Nelson, Region 1	Present
Robert Bowen, Region 2	Present
Craig Parisot, Region 3	Absent
Jackie Dankos, Region 4	Present
Cheryl P. McLeskey, Region 5	Absent
Donald T. Robertson, Region 6	Present
Vanessa Christie, Region 7	Absent

OTHER ATTENDEES

Brian K. Stevens	Office of the Attorney General
Greg W. Campbell, Director	Virginia Department of Aviation

DOAV staff, state government representatives, federal government representatives, airport sponsors and managers, consultants, engineers, business owners, and city and county representatives were also present.

1. Call to Order Randall Burdette, Chairman

The chairman called the meeting to order at 9:11 a.m.

2. Introduction of New Board Members Randall Burdette, Chairman

Chairman Burdette introduced W. Mark Nelson as the new Region 1 representative to the Virginia Aviation Board. He thanked Ms. Vance for her representation over the last four years.

3. Review and approve May 21, 2025, minutes Randall Burdette, Chairman

Motion to approve: Dankos

Second: Nelson

Vote: Aye: Nelson, Bowen, Dankos, Robertson; Nay: none

4. Recognition of Young Eagle Award Winners

Chairman Burdette announced the top three Flying Eagles and presented a plaque signifying their participation and accomplishments in the EAA program.
Randall Burdette, Chairman

5. DOAV Update

Greg Campbell, Director,
DOAV

Director Campbell provided an update on agency activities since the May meeting. He introduced John Hart as the newly hired Deputy Director of the Airport Services Division. He also provided a summary of the financial activity of the Commonwealth Aviation Fund, Aviation Special Fund airport programs, and upcoming studies. He stressed the importance of working to codify the CAF budgetary legislation (2025 General Assembly).

6. VAOC Update

Mike Stewart, President

Mr. Stewart thanked Mr. Sabo for his VAOC leadership over the last two years and stated that he was looking forward to serving as VAOC President. He provided an update on VAOC activities and noted upcoming events and programs.

7. VABA Update

Bud Oakey, President

Mr. Oakey provided an update on VABA activities since the last meeting and noted that the group was gearing up for legislative activities for the upcoming General Assembly session. He added that several initiatives are under consideration, include Workforce Development, Advanced Air Mobility, and Sustainable Aviation Fuel.

8. Old Business

A. Airport Licensing Issue – Bridgewater Airport

John Hart, DOAV

Mr. Hart revisited the airport licensing issue for board members and provided an update on the current status. While Bridgewater currently does not meet the runway safety overrun requirement, there is reason to expect completion by the end of August. He noted that Bridgewater's existing license will expire prior to the next VAB meeting, so an extension is being requested.

Staff recommended an extension of the conditional license until November 20, 2025.

Motion to approve staff recommendation: Bowen

Second: Robertson

Vote: Aye: Nelson, Bowen, Dankos, Robertson; Nay: none

B. Economic Impact Study Update

Liam Sargent and Zoe
Lindemann, Kimley-Horn

Mr. Sargent and Ms. Lindemann provided an update on the status of the Economic Impact Study. They noted that data gathering was complete and that the project was in the analysis and calculation stages. The next steps are the technical report, statewide executive summary, and the airport training webinar.

C. NAVAID Study Update

Alton Jordan, DOAV
Greg Sanders, Woolpert

Mr. Jordan introduced Greg Sanders, representing Woolpert, the study contractor. Mr. Sanders provided a glimpse of what will be included in the final technical report. The study is designed to help

lower the Virginia Department of Aviation maintenance expenses without sacrificing the procedure availability, while also establishing essential Nonfederal NAVAID network to maximize the value of these NAVAIDS. Key goals of the study are to develop recommendations for sound investment strategies, sustain a resilient ground-based network of the Commonwealth Airport system, and ensure alignment with the federal initiatives. Increasing reliance on performance-based navigation goes along with the FAA's minimum operational network plan. A final report is expected by year's end.

9. New Business

- A. Central Shenandoah Planning District Commission's Feasibility Study Ann Cundy, Executive Director, CSPDC

Ms. Cundy advised the Board that Rockbridge County citizens inquired as to the possibility for access to a general aviation or air carrier facility, although no site had been identified. The local planning commission has completed the Request for Proposals process and selected a consultant to conduct a feasibility study. Director Campbell added that this study would require funding from the Aviation Special Fund, which technically does not require VAB approval. He noted that this is a rather significant policy decision that is consistent with the charge of this Board, and the Department is seeking guidance from the Board.

Motion to support feasibility study: Robertson

Second: Nelson

Vote: Aye: Nelson, Bowen, Dankos, Robertson; Nay: none

- B. Roanoke Blacksburg Regional Airport Presentation Mike Stewart, Executive Director

Mr. Stewart provided information on activities at Roanoke-Blacksburg Regional Airport. He shared details on how aviation funding programs contributed to the success of projects at the airport.

- C. Consideration of FY2025 Entitlement Utilization Reports and FY2026 Entitlement Utilization Plans John Hart, DOAV

Mr. Hart presented the FY2025 Entitlement Utilization Reports for the following airports for which staff recommended approval:

- Charlottesville-Albemarle Airport
- Lynchburg Regional Airport
- Newport News-Williamsburg International Airport
- Norfolk International Airport
- Richmond International Airport
- Roanoke-Blacksburg Regional Airport
- Shenandoah Valley Regional Airport
- Washington Dulles Airport

Motion to approve staff recommendation: Bowen

Second: Robertson

Vote: Aye: Nelson, Bowen, Dankos, Robertson; Nay: none

Mr. Hart presented the FY2026 Entitlement Utilization Plans for the airports listed above for which staff recommended approval.

Motion to approve staff recommendation: Robertson

Second: Bowen

Vote: Aye: Nelson, Bowen, Dankos, Robertson; Nay: none

D. Virginia Aviation Allocations Review
Tentative Allocations from the Commonwealth Aviation Fund

John Hart, DOAV

Mr. Hart presented the project requests and staff recommendations. The board actions are summarized below.

For Region 1, staff recommended the following:

Airport	Project Description	VAB Action	Amount
Lonesome Pine Airport	CATEX for Easement Acquisition & Obstruction Removal	Approved	\$1,428.00
Mountain Empire Airport	Runway 8-26 Lighting System Rehabilitation (Design)	Approved	\$11,188.00
Twin County Airport	Taxiway Rehabilitation & Taxiway Relocation (Construction) - INCREASE	Approved	\$41,120.00
	T-Hangar Pavement Rehabilitation (Construction)	Approved	\$222,300.00
Virginia Highlands Airport	Runway 6-24 Rehabilitation (Pavement and Lighting) (Construction)	Approved	\$220,040.00

Motion to approve staff recommendation: Nelson
Second: Robertson
Vote: Aye: Nelson, Bowen, Dankos, Robertson; Nay: none

For Region 2, staff recommended the following:

Airport	Project Description	VAB Action	Amount
Front Royal-Warren County Airport	Box Hangars Site Preparation (Construction)	Approved	\$1,021,500.00
	Taxiway Rehabilitation (Design)	Approved	\$11,200.00

Motion to approve staff recommendation: Bowen
Second: Robertson
Vote: Aye: Nelson, Bowen, Dankos, Robertson; Nay: none

For Region 3, staff recommended the following:

Airport	Project Description	VAB Action	Amount
Manassas Regional Airport	Airfield Pavement Maintenance - Crack Sealing (Construction)	Approved	\$53,748.00
	Observation Road Rehabilitation - Mill and Replace (Construction)	Approved	\$110,916.42
	Reconstruct & Widen Taxilane Y - North (Construction) (Cost Overrun)	Approved	\$56,878.78
	Runway 16L-34R Rehabilitation (Design)	Approved	\$42,941.84
	Wildlife Hazard Assessment	Approved	\$29,250.00
Stafford Regional Airport	Runway 15 Extension (Construction Overrun) (non-AIP) - INCREASE	Approved	\$95,242.27
Winchester Regional Airport	Northside Site Preparation - Phase 1 (Design)	Approved	\$180,000.00
	Parallel Taxiway - Northside Lighting Relocation (Construction) (IIJA)	Approved	\$4,321.68
	Unleaded Avgas Tank Installation (Design/Construction)	Approved	\$16,500.00

Motion to approve staff recommendation with the exception to approve the Reconstruct & Widen Taxilane Y - North (Construction) (Cost Overrun) project at the Manassas Regional Airport and to approve the Northside Site Preparation - Phase 1 (Design) project at the Winchester Regional Airport, with the condition that the grant offer not be distributed until the environmental documentation is received: Bowen

Second: Dankos

Vote: Aye: Nelson, Bowen, Dankos, Robertson; Nay: none

For Region 4, staff recommended the following:

Airport	Project Description	VAB Action	Amount
Hanover County Municipal Airport	West Apron Rehabilitation & Drainage Improvement-Phase 2 (Construction)	Approved	\$767,038.41
Richmond Executive - Chesterfield County Airport	Runway 15-33 Extension Phase 1 - Utility Relocation (Electric, Fiber & Gas Valve) (Construction) (IIJA)	Approved	\$48,968.42
	Runway 15-33 Extension Phase 1 - Utility Relocation (Gas Valve) (Construction) (AIP)	Approved	\$81,557.96
	Terminal Building Renovation (Construction) - MISSED OPPORTUNITY	Approved	\$346,828.60
Tappahannock-Essex County Airport	Box Hangar Site Preparation (Design/Construction) - INCREASE	Approved	\$275,347.80

Motion to approve staff recommendation: Dankos

Second: Bowen

Vote: Aye: Nelson, Bowen, Dankos, Robertson; Nay: none

For Region 5, staff recommended the following:

Airport	Project Description	VAB Action	Amount
Danville Regional Airport	Obstruction Removal Runway 31 (Construction)	Approved	\$256,500.00
	Runway 2-20 Remarketing (Construction)	Approved	\$108,032.64
	Stormwater Basin Erosion Control Mitigation (Construction)	Approved	\$535,911.08
Dinwiddie County Airport	Terminal Apron Expansion (Design) (AIP)	Approved	\$6,905.26

Motion to approve staff recommendation: Dankos

Second: Robertson

Vote: Aye: Nelson, Bowen, Dankos, Robertson; Nay: none

For Region 6, staff recommended the following:

Airport	Project Description	VAB Action	Amount
Emporia-Greenville Regional Airport	Taxiway & Apron Rehabilitation - Phase 2 (Construction)	Approved	\$51,200.00
	T-Hangar Site Preparation (Design)	Approved	\$99,000.00

Motion to approve staff recommendation: Robertson

Second: Bowen

Vote: Aye: Nelson, Bowen, Dankos, Robertson; Nay: none

For Region 7, staff recommended the following:

Airport	Project Description	VAB Action	Amount
Accomack County Airport	100LL Fueling System Replacement (Design)	Approved	\$88,440.00
Chesapeake Regional Airport	Easement Acquisition - Parcels 4, 5, 6 & 7	Approved	\$28,160.00

Motion to approve staff recommendation: Robertson

Second: Bowen

Vote: Aye: Nelson, Bowen, Dankos, Robertson; Nay: none

10. Public Comment Period

Randall Burdette, Chairman

No public comments were offered.

11. Board Member Comments and Reports

Randall Burdette, Chairman

Region 1: Mr. Nelson stated that it's been a real pleasure to be here and he looks forward to moving forward in meeting with all the airport in Region 1, serving on the board, and participating throughout.

Region 2: Mr. Bowen noted that he had the opportunity to attend the 33rd annual meeting of the Aerospace States Association in Virginia Beach. This non-partisan organization is comprised of Lieutenant governors, governor appointed delegates, state legislators, territorial and tribal government representatives, and associate members from aerospace and organizations. Greg Campbell facilitated two policy discussions. The event also included a full day tour at the Wallops Island facilities.

Region 4: No comment.

Region 6: Mr. Robertson thanked staff and those who were involved in organizing this conference He thought it was very well done. He wished everyone safe travel home and see you in November.

Director: No comment.

Chairman: Chairman Burdette recognized Bud Oakey for being selected for the Virginia Aviation Historical Society's Hall of Fame. He requested that staff provide an update on the FAA's Minimum Operating Network plan at the November meeting. He also asked airports to notify DOAV of their upcoming events for addition to the calendar.

11. Adjournment

Randall Burdette, Chairman

The meeting adjourned at 11:22 am.

Motion to approve: Robertson

Second: Bowen

Vote: Aye: Nelson, Bowen, Dankos, Robertson; Nay: none