



Virginia Aviation Board Meeting Minutes

The Virginia Aviation Board held a meeting on Wednesday, May 21, 2025, at the Hotel 24 South, 24 S. Market Street, Staunton, VA 24401. The meeting documents and presentation materials are available on the Virginia Department of Aviation's website, www.daov.virginia.gov.

MEMBERS

Randall P Burdette, Chairman	Present
Sophie Chafin Vance, Region 1	Absent
Robert Bowen, Region 2	Present
Craig Parisot, Region 3	Present
Jackie Dankos, Region 4	Present
Cheryl P. McLeskey, Region 5	Absent
Donald T. Robertson, Region 6	Present
Vanessa Christie, Region 7	Present

OTHER ATTENDEES

Brian K. Stevens	Office of the Attorney General
Greg W. Campbell, Director	Virginia Department of Aviation

DOAV staff, state government representatives, federal government representatives, airport sponsors and managers, consultants, engineers, business owners, and city and county representatives were also present.

1. Call to Order Randy Burdette, Chairman

The chairman called the meeting to order at 1:00 p.m.

2. Review and approve February 20, 2025, minutes (Attachment 1) Randy Burdette, Chairman

Motion to approve: Dankos

Second: Christie

Vote: Aye: Bowen, Parisot, Dankos, Robertson, Christie; Nay: none

3. DOAV Update Greg Campbell, Director,
DOAV

Director Campbell provided a condensed version of the update on the Department's activities as a more detailed report was presented at the VAOC workshop. He reported that legislation to increase the aircraft registration fees along with a multi-year renewal component had successfully passed. He added that the changes to the Commonwealth Aviation Fund and airport classifications was approved through a budget

amendment, noting that additional work is needed in the upcoming session to codify these changes. He stated that digitizing the reimbursement request process is well underway and encouraged airports not currently participating to consider doing so as this will help to expedite receiving reimbursements.

4. VAOC Update

Nick Sabo, President

Mr. Sabo provided an update on VAOC activities noting that the group will be reviewing and updating Bylaws and the membership fee schedule. He announced that the Virginia Aviation Conference is scheduled for August 13-15, 2025, in Roanoke, when new officers will be elected. He noted that the annual maintenance workshop is scheduled for November 5-6, 2025, at Charlottesville-Albermarle Airport.

5. VABA Update

Bud Oakey, President

Mr. Oakey provided an update on the VABA activities since the last meeting. He discussed workforce development and education, sustainable aviation fuels, and the Student Advisory Council.

6. Blue Ridge Regional Airport Presentation

Jason Davis, Manager

Jason Davis, manager of Blue Ridge Regional Airport, delivered a presentation on the activity at his airport. He provided information on the runway extension scheduled for completion later this year.

7. Old Business

A. Consideration for Continuation of 90/10 Temporary Funding Program

Greg Campbell, Director,
DOAV

Mr. Campbell summarized the purpose and results of the temporary funding initiative begun by the board at its February 2024 meeting. Based on factors such as the accumulation of IJJA funds and anticipated airport project activity, staff recommended the extension of the original parameters of the initiative through the end of calendar year 2025.

Motion to approve staff recommendation: Parisot

Second: Bowen

Vote: Aye: Bowen, Parisot, Dankos, Robertson, Christie; Nay: none

8. New Business

A. Resolution for Vernon Carter

Greg Campbell, Director,
DOAV

Mr. Campbell read the resolution commending the service of recently retired DOAV staff member Vernon Carter. (Attachment 2)

Motion to approve resolution: Robertson

Second: Christie

Vote: Aye: Bowen, Parisot, Dankos, Robertson, Christie; Nay: none

B. Economic Impact Study Introduction

Stephen Smiley, DOAV

Tom Gibson, project manager for Kimley-Horn, provided a status update on the Economic Impact Study. His presentation included information on the work completed to date as well as the next steps. Data collection should conclude in June with the analysis taking place over the next several months. A final report to the Board is scheduled for Spring 2026.

C. Consideration of Amended FY25 Entitlement Utilization Plans

Mike Swain, DOAV

Mr. Swain presented revisions to FY25 Entitlement Utilization Plans for the following airports for which staff recommended approval of the amended plans:

- Newport News-Williamsburg International Airport
- Roanoke-Blacksburg Regional Airport
- Shenandoah Valley Regional Airport

Motion to approve staff recommendations: Bowen

Second: Christie

Vote: Aye: Bowen, Parisot, Dankos, Robertson, Christie; Nay: none

D. Virginia Aviation Allocations Review

Mike Swain, DOAV

Tentative Allocations from the Commonwealth Aviation Fund

Mr. Swain presented the project requests and staff recommendations. The board actions are summarized below. These results are available at www.doav.virginia.gov.

For Region 1, staff recommended the following:

Airport	Project Description	VAB Action	Amount
Blue Ridge Regional Airport	Runway 31 Threshold Relocation (Construction)	Approved	\$75,789.47
	Terminal Building (Design)	Approved	\$182,531.26
New River Valley Airport	Airport Entrance Sign (Design/Construction)	Approved	\$19,219.06
	Environmental Assessment (BIL)	Approved	\$18,947.00
	Partial Parallel Taxiway Rehabilitation (Design)	Disapproved	N/A
Twin County Airport	Taxiway Rehabilitation & Taxiway Relocation (Construction)	Approved	\$60,000.00
Virginia Highlands Airport	Terminal Building Survey & Renovations Study	Approved	\$38,615.81

Motion to approve staff recommendations: Christie

Second: Robertson

Vote: Aye: Bowen, Parisot, Dankos, Robertson, Christie; Nay: none

For Region 2, no project requests were received.

For Region 3, staff recommended the following:

Airport	Project Description	VAB Action	Amount
Leesburg Executive Airport	Control Tower - Siting Study & Environmental (BIL)	Approved	\$17,600.00
	Parallel Taxiway Relocation (Design)	Approved	\$50,920.00
	Runway Rehabilitation (Construction)	Approved	\$292,600.00
Manassas Regional Airport	Camera Installation (Fuel Farm & Taxilane 'F') (Construction)	Approved	\$8,190.00
	Outbound Access Control Card Readers (Construction)	Approved	\$22,641.30
	Replacement Security Gates & Operators (Construction)	Approved	\$55,472.85

Winchester Regional Airport	Terminal Parking Landscaping (Construction)	Approved	\$10,242.50
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Motion to approve staff recommendations with an exception to approve the project request for the Winchester Regional Airport: Parisot

Second: Christie

Vote: Aye: Bowen, Parisot, Dankos, Robertson, Christie; Nay: none

For Region 4, staff recommended the following:

Airport	Project Description	VAB Action	Amount
New Kent County Airport	Easement Acquisition & Services Phase 1 (Parcel T)	Approved	\$4,510.00
Richmond Executive - Chesterfield County Airport	T-Hangar 'E' & 'F' Taxilanes Rehabilitation (Bid/Construction)	Approved	\$962,603.21

Motion to approve staff recommendations: Dankos

Second: Robertson

Vote: Aye: Bowen, Parisot, Dankos, Robertson, Christie; Nay: none

For Region 5, staff recommended the following:

Airport	Project Description	VAB Action	Amount
Crewe Municipal Airport	Terminal Building Furniture	Approved	\$3,204.23
Farmville Regional Airport	Runway 3-21 Precision Approach Path Indicators (PAPI) (Design)	Approved	\$7,440.00
Smith Mountain Lake Airport	Hangar Site Preparation (Construction)	Approved	N/A

Motion to approve staff recommendations with an exception to approve the project request for the Smith Mountain Lake Airport with the condition that the Airport Layout Plan update underway is approved by DOAV and on-airport obstruction removal is completed before the grant offer is to be issued by DOAV: Christie

Second: Dankos

Vote: Aye: Bowen, Parisot, Dankos, Robertson, Christie; Nay: none

For Region 6, no project requests were received.

For Region 7, staff recommended the following:

Airport	Project Description	VAB Action	Amount
Accomack County Airport	Runway 21 Turnaround - Phase 2 (Construction) (AIP)	Approved	\$63,157.89
Hampton Roads Executive Airport	Fuel Farm Equipment (Construction) (BIL)	Approved	\$40,000.00
Hummel Field	3-Phase Power (Design/Construction)	Approved	\$75,998.10
	Taxiway and Terminal Apron (Design/Construction)	Approved	\$556,942.88
	Terminal Area Site Preparation (Design/Construction)	Approved	\$71,312.04
	Terminal Building (Design/Construction)	Approved	\$1,396,674.82

Suffolk Executive Airport	Master Plan Update	Approved	\$14,000.00
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Motion to approve staff recommendations: Christie

Second: Robertson

Vote: Aye: Bowen, Parisot, Dankos, Robertson, Christie; Nay: none

9. Public Comment Period

Randy Burdette, Chairman

No public comments were offered.

10. Board Member Comments and Reports

Randy Burdette, Chairman

Region 2: In late April, he had the privilege, along with Director Campbell, to attend the new terminal dedication for the Luray Airport, noting it is truly an asset for the Community, the region and the Commonwealth.

Region 3: He asked for a brief moment silence for the passing of a member of the Virginia Congressional Delegation, Congressman Jerry Connelly of Virginia's 11th district passed away this morning. He asked all to keep his family and loved ones in your prayers. He thanked Department Staff, VAOC and all who participated in the planning and execution of this conference. He extended his congratulations for another successful event. It was a strong agenda with important discussions that featured the importance of good coordination and collaboration. He announced that the Lt Gov is about to host the Aerospace States Association annual conference July 27th to July 31st this year. It will highlight our state's amazing aerospace and aviation infrastructure and national treasures, like the NASA-Wallops Flight Center and Mid-Atlantic Regional Space Port, Langley Research Center and Naval Air Station Norfolk. It will also highlight Virginia's amazing aviation ecosystem and leadership in airspace modernization, innovation, and how states can collaborate on policy and infrastructure. There has been great progress as a result of this interstate collaboration and the entire aviation ecosystem is benefiting as a result. We aim to lead the nation in Advanced Air Mobility and thanks to the leadership of the Virginia Department of Aviation and partnerships like the Virginia Innovation Partnership Corporation, VIPC, we have done some great work that I believe is consistent with the focus of this board: we are focused on airport safety and airspace integration and have made important updates to the airport program manual to provide funding for AAM and related projects. We're putting our money where our mouth is and am very thankful to this entire Board for seeing the importance of innovation and leadership and supporting these changes. In another measure to emphasize the importance of supporting the strength of our aviation community and promote economic development across the Commonwealth, we are working important issues on the Economic Development Committee of this Board. I have long been an advocate for taking a whole of state government approach to addressing big challenges. So, as we look to strengthen our collaboration nationally, we need to be sure to continue to foster that cooperative spirit here at home. It is how we were able to make so much progress as quickly as we have, and it is the only way that Virginia will continue to be the home for aviation and AAM innovation and the place where industry comes because they see a willing and partner in Virginia.

Region 4: None

Region 6: Mr. Robertson thanked everyone for their work with this conference and the meeting. He thanked staff and wished everyone safe travels home.

Region 7: Ms. Christie thanked everyone associated with this event for the last two days has been really good information.

Director: He noted that his report to the board today was an abbreviated version of a much longer presentation at the workshop. For those not able to make it yesterday, the full deck will be sent out. Please let him know if there are any questions. He thanked the team at the Department of Aviation for all they do, adding they are a tremendous group of professionals that that are really making a difference in the Commonwealth. He noted that good things are getting done and hoped that came through in his remarks yesterday.

Chairman: He added his thanks to everyone for a great conference. He noted that VAOC, VABA are great

partners. As we move forward, we need to capitalize on that partnership as a new governor and new General Assembly members come in. He added that we've got to get the message out there. We have a chance to influence the direction going forward. He thanked everybody for their hard work and wished everyone safe travels.

11. Adjournment

Randy Burdette, Chairman

The meeting adjourned at 2:51 pm.

Motion to approve: Robertson

Second: Bowen

Vote: Aye: Bowen, Parisot, Dankos, Robertson, Christie; Nay: none