Commonwealth of Virginia
DEPARTMENT OF AVIATION
5702 Gulfstream Road
Richmond, Virginia 23250-2422
Tel. 804-774-4631 Fax 804-236-3635
www.doav.virginia.gov

DEPARTMENT OF AVIATION USE ONLY:	
Verified Registrations	
Data Entry Date	

QUARTERLY REPORT
COMMERCIAL FLEET AND NONCOMMERCIAL DEALER FLEET

INSTRUCTIONS:	**Type or print providing complete information**
	Mail or fax this form to Virginia Department of Aviation
	Quarterly Reports are due by the last day of the month following the close of the quarter
	Registered dealers are required to pay the tax rate of 2% on gross receipts from all revenue derived from the sale of the aircraft in Virginia. The dealer must file a return and pay the tax monthly based on the gross receipts arising from all taxable transactions during the preceding month. Include with this report a copy of the Dealer's Aircraft Sales and Use Tax Return – Form AST-2 showing where the tax was remitted.

Applicable to Noncommercial Dealer Fleet Registration ONLY; To maintain eligibility for a "dealer" status, a person must meet the requirements as set forth by the *Code of Virginia* §58.1. The *Code of Virginia* defines a dealer to be any person owning five or more aircraft during the calendar year who the Commissioner finds is in the regular business of selling aircraft. 24VAC5-20-70 states noncommercial dealer aircraft licenses/registrations will be issued to dealers for demonstrations flights only. A noncommercial dealer license/registration will not be valid while the aircraft is being used for personal use, rental, charter or for any purpose from which revenue is derived.

Fleet Number		Year		Quarter	

Company Name			
Address			
City, State, ZIP Code			
E-Mail Address		Business Phone	
Contact Person		Contact Phone	

List all aircraft covered under your Commercial Fleet or Noncommercial Dealer Fleet Registration for the preceding 3 months. Provide the name and address of the new owner of any aircraft sold during the same period.

N-Number	Make/Model	Purchase Date	Date Sold	Name of Buyer	Address of Buyer